

## COUNCIL MEETING

**DATE:** May 14, 2013

**TIME STARTED:** 7:00 p.m.

**TIME ENDED:** 8:04 p.m.

**MEMBERS PRESENT:** Mayor Doug Pomplun, Lois Gilles, Cindy Fahey, Todd Kiecker, Brad Augustin

**MEMBERS ABSENT:** none

Staff members present: Clerk Treasurer Administrator Marcia Seibert-Volz. Craig Marti, Supt. Utilities & Streets, City Attorney Aaron Walton.

Meeting was called to order by Mayor Doug Pomplun.

**APPROVAL OF THE AGENDA:** Motion by Lois Gilles, second by Cindy Fahey to approve agenda with the addition of the Police Committee meeting minutes dated 5-13-13 and Lifeguard training reimbursement. Motion carried.

**UNFINISHED BUSINESS:** None

**PUBLIC HEARING:** The Mayor opened the public hearing for zoning application 2013-01 for Jim Hinderman. Mr. Hinderman desires to build within the 20' setback of his back property line. Notice was given to property owners within 350' of said property. No one was present to address the variance request. Council tabled action until the June meeting in order to have Jim Hinderman present.

**PRESENTATIONS:** None

**BID OPENING & QUOTES:** Lawn Mower quotes for the baseball park were presented from River Valley Power Equipment. Husqvarna tractor \$ 1,825.36  
Snapper tractor \$ 1,932.74

Motion by Lois Gilles, second by Cindy Fahey to purchase the Husqvarna tractor. Motion carried unanimously

Quotes for the 2013 Street and Storm Sewer Project were presented:

Duininck Inc.	\$ 53,567.00
MR Paving	\$ 64,966.50
Quam Construction	\$ 79,603.10

Motion by Brad Augustin, second by Todd Kiecker to approve contract with Duinick in the amount of \$ 53,567.00. Motion carried.

Motion by Lois Gilles, second by Todd Kiecker to approve the consent agenda. Motion carried.

- Minutes dated April 8, 9, 18, 2013
- General Construction pay estimate # 6 in the amount of \$ 49,863.13.
- The following claims for payment:

A&B Business Equipment	COPIER MAINT CONTRACT	82.31
Alex Air Apparatus Inc	COMPRESSOR MAINT - FD	490.00
Ameripride Linen Services	LAUNDRY & MATS	369.49
Arctic Glacier	ICE	55.96
Arneson Distributing Inc	BEER & POP	754.70
Arnold's of Glencoe	EQUIPMENT REPAIRS	95.48
Arvig Communication System	INTERNET - PD	30.95
Becky Henderson	2013 CIP REBATE	35.00
Bernicks Pepsi Cola	POP	866.25
Bernie Wenner	BUILDING INSPECTOR	904.56
Bolton & Menk	ENGINEERING	4,852.60
Border States	ELECT. SUPPLIES & C/O	19,985.22
Bound Tree Medical, LLC	AMBULANCE SUPPLIES	377.96
Brad Augustin	2013 CIP REBATE	60.00
Bussler & Son Construction	PD REMODEL	5,107.00

Capital One, F.S.B.	TRAINING EXP.	995.99
Captain Clean	CLEAN CARPET NEW PD	260.51
Casey's	GAS	790.04
Central Minnesota Municip	POWER PURCHASED	33,113.78
CenturyLink	TELEPHONE	1,301.72
Chip Steak & Provision Com	SUPPLIES FOR RESALE	1,038.58
City of Fairfax	UTILITY BILLS	9,232.19
Clobes Sanitation	GARBAGE - BAR	3,380.25
Dave's Full Service	GAS	628.50
Davis Typewriter Co Inc	OFFICE SUPPLIES	413.12
Department of Energy-WAPA	POWER PURCHASED	19,852.44
Duebers	OFFICE SUPPLIES	104.53
Eide Bailly LLP	2012 AUDIT FEE	3,900.00
Fairfax Baseball Associati	OFFICE EXP - BAR	100.00
Fairfax Medical Clinic	FD EXAMS & IMMUNIZATIONS	909.40
Fairfax Postmaster	POSTAGE - UTILITY BILLS	319.42
Fairfax Standard	LIFE GUARD ADS & FINANCIAL STATEMENT	1,692.92
Fairfax TV & Appliance	FREEZER FAN MOTOR - BAR	81.63
Fairfax Veterinary Clinic	BOARD STRAY PETS	55.30
Farm Merchantile Inc.	SUPPLIES & REPAIRS	2,512.82
Ferguson Waterworks #2516	WATER SUPPLIES	150.80
Frank Steinbach	FURNACE REBATE	300.00
Frontier Bar	SUPPLIES FOR RESALE	97.68
General Construction Servi	WATER TOWER PROJECT PMT #6	49,863.13
Gopher State One Call	LOCATES	40.60
Harland	COMPUTER HARDWARE MAINT CONTRA	5,079.00
Harry's Frozen Food	SUPPLIES FOR RESALE	91.00
Hawkins Water Treatment	CHEMICALS	10.00
Heggies Pizza	SUPPLIES FOR RESALE	527.10
Hermel Wholesale	SUPPLIES	634.45
Hjerpe Contracting Inc	WATER MAIN REPAIR	2,467.50
Itron Inc	MVRS MAINTENANCE CONTRACT	1,324.35
Jahnke Water Inc.	WATER FOR LIBRARY	5.85
Jill Bjorklund	2013 CIP REBATE	50.00
Jill Pelzel	2013 CIP REBATE	60.00
Johnson Bros. Wholesale	LIQUOR	2,423.34
Juicebelly Entertainment	DJ MLS	300.00
K & M Wellington Farms, In	SNOW HAULING	600.00
KHC Construction Inc	WATER PLANT FILTER REPAIR	21,180.25
KNUJ AM	ADVERTISING - BAR	134.00
Kiecker Plumbing & Heating	WATER SOFTENER, REPAIRS	1,003.13
Le Bon DJ	DJ - LIQUOR STORE	275.00
Locher Bros. Inc.	BEER	6,696.55
MN Ass'n. of Small Cities	MEMBERSHIP DUES	720.15
MN Department of Revenue	MARCH SALES TAX	19,167.00
MN Post Board	POST LICENSE DALLMAN & FROEHLI	180.00
MN Revenue	payroll W/H	142.77
MN Valley Testing Lab.	WATER SAMPLE TESTING	25.50
Martin Trucking, LLC	FREIGHT	84.80
Matheson Tri-Gas Inc	BEER GAS	101.11
Matt Hardin	MILEAGE FIRE TRAINING	440.67
Maynard's of Fairfax	SUPPLIES FOR RESALE	303.06
Mediacom	INTERNET CITY OFFICE	485.51
Merchant Services	LIQUOR CREDIT CARD FEES APR	434.81
Mikes Auto Parts	SHOP SUPPLIES	364.17
New Ulm Public Utilities	TRANSPORTATION CAPACITY	78,837.61
Norm Erickson	EQUIPMENT REPAIRS	336.01
North Ambulance	INTERCEPT 4-25-13	225.00
North EMS Educations	EMT 44 PLAN REFRESHER	1,835.00
Northern Lights Dist.	SUPPLIES FOR RESALE	1,808.21
Northland Trust Services I	ELECT REV BONDS 2007A INT PMT	45,297.50
Office Ally	AMBULANCE FEE	19.95
Office Depot	COMPUTER - FIRE HALL	641.24
Phillips Wine & Spirits	LIQUOR	231.65
Pitney Bowes Inc.	POSTAGE	639.99
ProAction Safety & Sales	UNIFORMS - PD	52.85
RVS Shredding	DOCUMENT SHREDDING	30.00
Renville County	LANDFILL FEES	3,404.00
Revtrak Inc	REVTRAK FEES - APR	715.68
SCFE	SERVICE FIRE EXTINGUISHERS	329.50
SEH	ARCHITECT FEES - AUDITORIUM	2,769.92

Schaefer Recycling	CLEAN UP DAY RECYCLING EXPENSE	405.00
Schweiss Welding	EQUIPMENT REPAIRS	26.60
South Central College	FIRE TRAINING	450.00
Southern Wine & Spirits of	LIQUOR	1,838.14
Star & Tribune	SUBSCRIPTION - BAR	92.30
State of MN	OPS METER ASSESSMENT	16.18
Steve's Bakery	SUPPLIES FOR RESALE	198.52
Strategis Insights Company	CAPITAL PLANNING SOFTWARE LICENSE	267.19
Tapper's Beer Line Servic	CLEAN BEER TAPS	32.50
Total Register Systems	LIQUOR STORE SUPPLIES	99.34
Tow Distributing Corp.	BEER	4,747.88
US Bank	IMPR BONDS OF 2003 - INT PMT	622.50
Verizon Wireless	TELEPHONE	325.10
Viking Coca-Cola Bo. Co.	POP	237.50
WBM Wine & Spirits Inc.	LIQUOR	1,402.54
Weis Oil	GAS	1,082.62
Wine Merchants	WINE	120.00
Xcel Energy	MISO SCHEDULE 10 CHARGES & TM1	9,568.29
Younger & Walton PLLC	ATTORNEY FEES	2,000.00
Payroll Expense		65,789.04

**LIFEGUARD TRAINING:** Brad Augustin had a citizen request reimbursement for lifeguard training, WSI, and First Aid training for pool employees. Following discussion motion was made by Todd Kiecker second by Lois Gilles to deny the request for training reimbursement. Council polled: Brad-no, Todd-yes, Cindy-yes, Lois-yes, Doug-no. Motion carried.

**ALLEY IMPROVEMENT PROJECT:** Anna Dummer and Colleen Schweiss addressed the council on the alley project discussed at the April meeting. They both had concerns about not doing the project due to storm water issues and possible septic system in alley. They requested the council consider doing the project in 2014. The matter was referred to the Street Committee for 2014 budget consideration.

**LIQUOR STORE ASST. MANAGER POSITION:** The committee assigned points through the training and experience rating form. Applicants scoring greater than sixty (60) points were interviewed. Recommendation from the Liquor Committee was to hire Kaitlyn Allen for the position. Motion by Lois Gilles, second by Cindy Fahey. Starting pay is at step one of class III for that position \$ 15.04 per hour, at three months and evaluation will be done, a six (6) month probationary period is set, tentative start date is June 3, 2013. Council polled and motion carried unanimously.

**LIABILITY COVERAGE WAIVER:** Motion by Brad Augustin, secon by Todd Kiecker to not waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04. Motion carried unanimously.

**BUILDING PERMIT VALUATION:** Motion by Lois Gilles, second by Cindy Fahey to approve the following valuations for the building permits:

Single Story house with crawl space or on slab	\$ 103.38/sq. ft.
Single Story house with basement	\$ 119.88/sq. ft.
Second/Third floor of house PLUS	\$ 103.38/sq. ft.
Attached garage with frost footings	\$ 42.93/sq.ft. finished
	\$ 25.00/sq.ft. unfinished
Porch with roof	\$ 40.00/sq.ft.
Deck	\$ 20.00/sq.ft.
Detached garage/pole structure	\$ 25.00/sq.ft.
Pre-Built or kit storage shed	\$ 14.50/sq. ft
Modular/Manufactured Home (site work, foundation & Mechanical)	\$ 23.00/sq.ft.

#### **STAFF REPORTS:**

<u>Marcia Seibert-Volz:</u> Building Permits: Harvey Totman	shingle	\$ 10,000.00
Jeff Linsmeier	shingle, siding	\$ 13,000.00

Ed Nachreiner	shingle	\$ 9,000.00
Dustin Berger	siding	\$ 6,500.00
Steve Clobes	shingle	\$ 17,000.00
Larry Carson	shingle	\$ 6,000.00
Rafael Herrera	siding	\$ 6,000.00
Pete Dominquez	shingle	\$ 4,000.00
Leo Schweiss	Reroof, siding windows	\$ 13,000.00
Harvey Totman	siding	\$ 14,000.00
Brad Kiecker	shingle	\$ 13,000.00
Lori Kiecker	replace window	\$ 500.00
Harry Wojahn	shingle	\$ 5,000.00
Brian Buboltz	deck	\$ 4,000.00

Work comp dividend received from LMCIT in the amount of \$ 4,607.00  
Cable franchise Agreement term. Tabled until next month.

**Craig Marti:** Submitted two (2) quotes for batteries at the power plant:

HM Cragg	\$ 6,533.00
Utilities Plus	\$ 13,410.00

Motion by Todd Kiecker, second by Cindy Fahey to accept the quote from HM Cragg in the amount of \$ 6,533.00. Motion carried.

Submitted two (2) quotes for sidewalk project:

Volz & Frank	\$ 1,850.00
Wendinger Bldg.	\$ 1,280.00

Motion by Cindy Fahey, second by Todd Kiecker to approve Wendinger Building quote for \$ 1,280.00. Motion carried.

**Kevin Hagen -Police Report:** Written report received for April.

#### **COMMITTEE REPORTS:**

**Liquor Committee:** Liquor Committee minutes were presented dated April 22, May 1<sup>st</sup>.

**Buildings Committee:** Minutes dated May 6, 2013

**EDA:** Minutes dated February 21, 2013, April 30, 2013

**HRA:** Minutes dated April 30, 2013

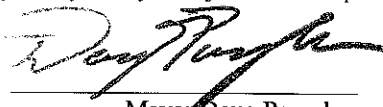
Motion by Cindy Fahey, second by Todd Kiecker to approve Brad Augustin to HRA Board to fill the term of Mike Johnson who resigned. Motion carried.


**CORRESPONDENCE:** Board of Review Training session schedule

Fairfax Royalty request. Motion by Lois Gilles, second by Cindy Fahey to contribut \$ 100.00 to the Fairfax Roaylty Scholarship Fund. Motion carried.

**COUNCIL CONCERNS:** Seeding of grass on 2012 street project. Contractor will be back in June.

**ADJOURNMENT:** Motion by Lois Gilles, second by Cindy Fahey to adjourn at 8:04 p.m. Motion carried.

  
Mayor Doug Pomplun

ATTEST:   
Marcia Seibert-Volz, City Administrator